Exam Administration

Integrity is central to the mission of Villanova University. The Faculty of the College of Engineering is committed to creating an environment of academic integrity and ethical decision-making. To encourage an atmosphere of honesty, integrity and fairness for all students, the following exam procedures are in place:

- Students must arrive before the start of the exam. Under exceptional circumstances, at the discretion of the professor, a student may need to arrive late, but can enter the exam no later than 5 minutes after the start of the exam.

- All communication devices (cellphones, smartwatches, etc.) must be turned off and stored away until the student exits the exam room.

- The official Villanova class attendance policy must be followed when requesting excuses for absences or lateness to an exam.

- Each student must *write and sign* the following statement, "*I have neither given nor received any unauthorized assistance in the completion of this exam."*